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MEMORANDUM FOR: Deputy Director of Central Intelligence

VIA: Deputy Director for Administration

FROM:
Director of Training and Education

SUBJECT: Intelligence Issues Course for
Executive Secretaries

1. We wish to invite you to speak to the participants of the Intelligence Issues Course for Executive Secretaries on 13 January 1988, from 1400 to 1500 hours, in Room 7D64. This course is designed for Executive Secretaries both in the Agency and in the Intelligence Community. One of the objectives of the course is for the Executive Secretary to gain an appreciation of the total intelligence process and the interaction between the Intelligence Community. We believe the Executive Secretaries would benefit from your view of the Intelligence Community.

2. Attached is an agenda of the course and a roster of the participants.

Attachment

cc: Protocol Branch, wo/att.

_____ I agree to meet with the Intelligence Issues Course.

_____ I am sorry to decline.

Downgraded to UNCLASSIFIED
when removed from attachment

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